

Chittenden County Homeless Alliance (Burlington/Chittenden CoC VT-501) 2024 HUD Continuum of Care Program * Notice of Funding Opportunity

Request for PROPOSALS – New/Expansion, and Renewal Projects

Submission Instructions and Deadline: September 19th 2024 at 4:00pm Eastern Standard Time. The proposal must be submitted electronically to the Collaborative Applicant, CEDO, Marcella Gange, mqange@burlingtonvt.gov.

INTRODUCTION

The Chittenden County Homeless Alliance (the Burlington/Chittenden Continuum of Care VT501) has as its Collaborative Applicant the Community & Economic Development Office (CEDO), City of Burlington. CEDO is accepting proposals for projects to be submitted for funding consideration to the U.S. Department of Housing & Urban Development (HUD) with Federal Fiscal Year 2024 Continuum of Care (CoC) Program funding. Proposals may be for renewal, new, new/expansion, as outlined below.

Chittenden County Homeless Alliance (CCHA) Continuum of Care is soliciting proposals that address housing and service priorities responsive to HUD's strategic planning goals and homeless policy priorities and that are established through consultation with local communities and stakeholders and the Continuum of Care. The CoC seeks projects that make effective use of the prospective allocation of HUD CoC funds. HUD has not yet provided an estimate of funds that CoCs will be able to apply for as CoC Bonus or DV Bonus, best estimates from the 2023 competition are included below. CoC selection for inclusion in the collaborative application process does not guarantee HUD funding. New and renewal project applications will be ranked according to HUD and the CCHA homelessness policy priorities and the [CoC ranking policy and procedures](#).

Eligible applicants are encouraged to submit proposals for any of the funds listed below. Organizations that do not currently receive CCHA CoC program funding are particularly encouraged to submit proposals. Organizations that assist Black, Indigenous, or Latinx identifying people, or that assist other populations that historically have been marginalized, are specifically encouraged to apply. Proposals are also welcome from current recipients of this funding. To assist organizations new to this process and funding, CEDO will hold informational webinars – the schedule will be available on the [CCHA website](#)

Existing CoC grantees may apply through this process for new projects or to 'expand' a current CoC project. An 'expansion' grant provides additional housing units and services and/or increases services to current participants. Expansion grants must be the same program component (e.g., RRH, PSH) and must identify the currently funded grant that is being expanded and the reasons why the expansion is needed.

All existing CoC grantees may apply through this process for renewal projects. Please see the [GIW Worksheet](#) for those projects that are eligible.

Timeline for the RFP and HUD NOFO Process

RFP Process timeline

- August 23rd CCHA releases RFP
- August 29th Applicant Meeting and RFP/NOFO Review
- September 10th APRs due to CEDO from renewal projects
- September 19th Applications due via email to CEDO, mgange@burlingtonvt.gov
- September 30th Applicants notified of project acceptance, reduction or rejection
- October 10th Deadline for all accepted projects to be completed and submitted in e-snaps

ELIGIBLE APPLICANTS

Eligible applicants must meet the following requirements:

- Be a non-profit organization, a unit of local government, or a PHA
- Have capacity to administer federal funding and secure required matching funds
- Have experience administering programs and services that assist people experiencing homelessness and/or housing crises

ELIGIBLE PROJECT TYPES

- All Renewal Projects are eligible.
- The CCHA Burlington/Chittenden CoC is prioritizing new and expansion funding for supportive housing project types, including Permanent Supportive Housing (PSH), Rapid Rehousing (RRH), Joint Transitional/Rapid Rehousing (TH-RRH), and CES project types that enhance the Coordinated Entry System.
- No reallocation funds are currently anticipated for this process.
- The process will prioritize new applications created in coordination with Housing and Healthcare.
- Consolidation projects can consolidate two but not more than ten eligible renewal projects during this process. Projects must be from the same recipient and be for the same component. Consolidated projects may not apply for expansion during the same application process.

EXPECTED AVAILABLE FUNDING AND USES

Expected Amount *	Designated Uses/Source	Project Type	Eligible Applicants
Estimated ARD \$1,155,795 Tier 1 \$1040,216	Renewal of existing CoC Program Projects	Current project type	Currently funded recipients from FFY23 + Any eligible entity per CoC RFP
Estimated CoC Bonus \$138,695	New or Expansion Projects CoC Bonus Funding + any reallocation (not DV reallocation)	PSH, RRH, TH/RRH, SSO-CE, HMIS	Any eligible entity per CoC RFP
Estimated DV Bonus \$130,534	New or Expansion Projects DV Bonus Funding or DV Reallocation	PSH – RRH – Joint TH/RRH – SSO-CE	Any eligible entity per CoC RFP

**Available funding amounts are subject to change based on HUD publications FY24 and project decisions*

Information – Page 29 HUD 2024 NOFO “ HUD has a two tier funding selection process for FY2024 funding. The Tier 1 amount is 90% of the CoC’s Annual Renewal Demand (ARD). HUD will conditionally select project applications in Tier 1 from the highest scoring CoC application to the lowest scoring CoC application and according to the rank assigned by the CoC on the CoC Priority listing, provided the project applications pass both project eligibility and project quality threshold review, and if applicable, project renewal threshold. The following project applications can be placed in Tier 1:

(a) new CoC projects created through CoC Reallocation; (b) new CoC Bonus projects; (c) new DV Bonus projects; (d) new DV Reallocation projects created through the reallocation of a DV Renewal grant; (e) CoC Renewal projects (including DV Renewal projects)

*If a DV Bonus project ranked in Tier 1 is selected with DV Bonus funds, HUD will remove the project from the FY 2024 Priority Listing and move the projects below it up one rank position. However, if HUD does not select a new DV Bonus project in the initial DV Bonus selection, the project will retain its ranked position in the Tier 1 selection process. If the DV Bonus project is not selected through the initial DV Bonus selection process but is selected as a Tier 1 or Tier 2 project, it will be funded using CoC funds and not the funds set aside for “new rapid re-housing projects and supportive service projects providing coordinated entry, and for eligible activities that the Secretary determines to be critical in order to assist individuals and families of persons experiencing trauma or a lack of safety related to fleeing or attempting to flee domestic violence, dating violence, sexual assault, or stalking.” Reallocated DV projects must follow the same requirements as DV Bonus projects; however, reallocated DV projects are only selected in the Tier 1 and Tier 2 selection process **Tier 2**. Tier 2 is the difference between Tier 1 and the maximum amount of CoC Renewal (including DV Renewal), CoC Reallocation, DV Bonus, DV Reallocation, and CoC Bonus funds that a CoC applies for.”*

More information on eligible project types – New or Expansion.

Permanent Supportive Housing (PSH) – PSH is a non-time-limited, permanent housing subsidy combined with a high level of supportive services. It is a model that is Housing First and is typically designed for folks with the highest needs, long experiences with homelessness, and headed by a household member with a disability.

Rapid Rehousing (RRH) – RRH is a supportive housing program where a household may receive up to 24 months of rental assistance and supportive services, with up to six months of aftercare once the rental assistance ends. Supportive services often focus on income maximization and stability planning. The participant enters into a lease directly with the landlord.

Joint Transitional/Rapid Rehousing (TH-RRH) – Joint TH/RRH projects can provide participants with access to short-term crisis housing for those who would otherwise be literally homeless along with the option of moving to permanent housing using the rapid rehousing approach. Participants in ‘Joint’ projects must be able to choose between short-term and permanent housing and those choosing TH are assisted in moving to permanent housing as soon as is practicable.

HMIS Expansion – HMIS presents a critical opportunity to coordinate and track resources invested in ending homelessness, and to help the wider community of stakeholders working to end homelessness make critical decisions

Supportive Services Only/Coordinated Entry - Coordinated access/assessment must be easily accessible for all persons within the CoC encompassing a standardized assessment, access for people with disabilities, and direct participants to the appropriate housing and services

New projects through DV Bonus or DV Reallocation process:

(a) PH-RRH projects dedicated to serving individuals and families of persons experiencing trauma or a lack of safety related to fleeing or attempting to flee domestic violence, dating violence, sexual assault,

or stalking that are defined as homeless under 24 CFR 578.3 or section 103(b) of the McKinney-Vento Homeless Assistance Act;

(b) Joint TH/PH-RRH component projects dedicated to serving individuals and families of persons experiencing trauma or a lack of safety related to fleeing or attempting to flee domestic violence, dating violence, sexual assault, or stalking who are defined as homeless under 24 CFR 578.3 or section 103(b) of the McKinney-Vento Homeless Assistance Act; or

(c) SSO-CE project to implement policies, procedures, and practices that equip the CoC's coordinated entry to better meet the needs of individuals and families of persons experiencing trauma or a lack of safety related to fleeing or attempting to flee domestic violence, dating violence, sexual assault, or stalking.

All CCHA planning and any resources related to the RFP and the FFY2024 HUD CoC NOFO Competition will be posted on the [CCHA VT-501 Chittenden/Burlington website](#)

APPLICATION PROCESS:

ELIGIBLE APPLICANT must submit applications to the [CCHA VT -501 CoC for FFY2024 HUD CoC funding](#) no later than **4:00pm on September 19th 2024** for consideration of NEW and/or RENEWAL CoC Program Project(s). Applications must be submitted electronically to the collaborative applicant CEDO, City of Burlington – attention - Marcella Gange mgange@burlingtonvt.gov

Submission Instructions and Deadline:

September 19th 2024 at 4:00pm Eastern Standard Time. The proposal must be submitted electronically to CEDO, Marcella Gange, mgange@burlingtonvt.gov.

Please note page limits.

Instructions: A successful proposal will not exceed 12 pages with 1-inch margins and 12-point font, using the application template.

AWARD NOTIFICATION AND APPEAL PROCESS:

The **CCHA Application Ranking Committee** will use the CoC-approved Policy & Tools, along with HUD CoC NOFO thresholds and guidance, to make funding determinations and rank approved projects to be submitted to HUD for consideration. The Chittenden County Homeless Alliance Steering Committee will review and approve the recommendations and the project listing and ranking. All applicants will be notified via email in accordance with the [timeline](#)

APPEAL PROCESS: Any applicant may appeal a decision by submitting an appeal in writing to Marcella Gange mgange@burlingtonvt.gov on or before the deadline in the timeline. Appeals will be considered by non-conflicted members of the Executive Committee of the CoC. Appeals are due by 4:00pm within two business days from the date of notification. The decision is final.

In addition, any applicant whose project is rejected by the CCHA VT-501 CoC may appeal the decision by submitting a Solo Application in e-snaps directly to HUD prior to the application deadline of 8PM EST on October 30th 2024. See FFY2024 CoC NOFO for more information.

ADDITIONAL RESOURCES

- The [CCHA HUD CoC Funding webpage](#). Resources specific to the FY2024 Competition will be added to

this page as they become available.

- [Budget Line-Item Eligible Costs](#): This HUD CoC virtual binder shows what is eligible under each of the eligible supportive service costs (case management, education services, outreach, etc.)
- HUD's definitions of homelessness [At a Glance Criteria and Recordkeeping Requirements for Definition of Homeless](#) (hudexchange.info)
- HUD Continuum of Care Program Interim Rule: <https://www.ecfr.gov/current/title-24/part-578>
- Notice of Funding Opportunity ([NOFO](#)) for Fiscal Year (FY) 2024 and 2025 Continuum of Care Competition and Renewal or Replacement of Youth Homeless Demonstration Program Grants
- Information and login [HUD E-SNAPS](#)

THRESHOLD AND SCORING CRITERIA – available in the [Scoring Tools](#)

Applicants must demonstrate all threshold and scoring criteria are met for a proposal to be considered.

Organizations that do not currently receive CCHA CoC program funding are encouraged to submit proposals. Proposals are also welcome from current recipients of this funding.

The CCHA 2024 Request for Proposals is available upon request in alternative formats for persons with disabilities. Please contact the Marcella Gange of CEDO, (CEDO is the CCHA's Collaborative Applicant) for this or any other reason at mgange@burlingtonvt.gov 802.865.7144

Chittenden County Homeless Alliance (Burlington/Chittenden CoC VT-501)

FFY2024 HUD Continuum of Care Program * Notice of Funding Opportunity

2024 VT-501 CoC Initial Project Application 2024 – Application Template

About this application:

- Please see the CCHA Request for Proposals for background and instructions. Please use this PDF for information and complete the [WORD document template](#).
- All resources related to the FFY2024 HUD CoC NOFO competition will be posted on the [CCHA CoC Funding Webpage](#)
- Eligible applicants must submit applications to the CCHA VT -501 CoC for FFY2024 HUD CoC funding no later than **4:00pm on September 19th 2024** for consideration of NEW and RENEWAL CoC Program Projects.
- Applications must be submitted electronically to the collaborative applicant CEDO, City of Burlington – attention - Marcella Gange mgange@burlingtonvt.gov
- A successful proposal will not exceed 12 pages with 1-inch margins and 12-point font, using this application template.
- **ONLY ONE PROJECT PROPOSAL PER FORM**

Project Types:

PH – PSH Permanent Supportive Housing (PSH)

Must be fully dedicated to serve individuals and/or families in which one adult or one child (if there are no adults): has a disability and is experiencing **chronic homelessness** OR meets the **DedicatedPLUS definition**.

DedicatedPLUS includes the following categories:

- people experiencing chronic homelessness;
- people living in place not meant for human habitation, shelter or safe haven BUT were experiencing chronic homelessness AND had been in permanent housing (PH) project within last year and were unable to maintain housing placement;
- people who are residing in TH funded by TH-RRH project AND were experiencing chronic homelessness prior to entry;
- people that live in a place not meant for human habitation, shelter or safe haven for at least 12 months in the last 3 years BUT with fewer than four separate episodes; or
- people in a Department of Veteran Affairs (VA)-funded homeless assistance program AND met one of the above at initial intake to the VA homeless assistance system.

PH – RRH Rapid Rehousing (RRH)

(Tenant-Based Rental Assistance only, (Sponsor/Project-Based only available for YHDP project)

Households including individuals, youth/young adults (18-24), families who qualify as homeless under paragraphs (1), (2), or (4) of 24 CFR 578.3.

Joint TH – PH – RRH Joint Transitional Housing-Rapid Rehousing (TH-RRH)

Households including individuals, youth/young adults (18-24), families who qualify as homeless under paragraphs (1), (2), or (4) of 24 CFR 578.3.

DV Bonus projects may serve homeless individuals or families fleeing domestic violence, dating violence, sexual assault, and stalking, who are defined as homeless at 24 CFR 578.3

Dedicated HMIS project for the costs at 24 CFR 578.37(a)(4) that can only be carried out by the HMIS Lead, which is the recipient or subrecipient of an HMIS grant and is listed on the HMIS Lead form in the CoC Applicant Profile in e-snaps. Additionally, if the CoC has organizations within its geographic area that are victim service providers, the HMIS Lead, or subrecipient, may request HMIS funds for a comparable database. Victim service providers may also request HMIS funds in their project application budgets to enter data into a comparable database.

SSO-CE project to develop or operate a centralized or coordinated assessment system.

ALL PROJECT TYPES Select project type and funding source for this application –

NEW or EXPANSION ONLY

- | | |
|--|--|
| <input type="checkbox"/> PSH – CoC Bonus/Reallocation | <input type="checkbox"/> PSH – DV Bonus |
| <input type="checkbox"/> RRH – CoC Bonus/Reallocation | <input type="checkbox"/> RRH-DV Bonus |
| <input type="checkbox"/> SSO-CE – CoC Bonus/Reallocation | <input type="checkbox"/> SSO-CE DV Bonus |
| <input type="checkbox"/> HMIS CoC Bonus/Reallocation | <input type="checkbox"/> TH-RRH – DV Bonus |

RENEWAL ONLY

- RENEWAL PSH
- RENEWAL RRH
- RENEWAL SSO-CE
- RENEWAL HMIS

ALL PROJECT TYPES NEW/EXPANSION and RENEWAL ANSWER QUESTIONS BELOW

1. **CoC Project Name** (proposed new or renewal):

2. **Name of Primary Applicant** (Direct HUD Recipient, if awarded):

Applicant Unique Entity ID:

Applicant Employer ID Number:

Main Point of Contact Name:

Main Point of Contact Phone:

Main Point of Contact Email:

List Agency Sub-recipients – if any:

Applicant Agency Type: Select one – Non-Profit, Local Government, State Entity, PHA

**Eligible Project Applicants: nonprofit organizations, states, local governments, and instrumentalities of state and local governments. Public housing agencies are eligible without limitation or exclusion. For-profit entities are not eligible to apply for grants or to be subrecipients of grant funds*

3. **CoC Project Description:** *Attach or copy below maximum three page description & design showing the project outreach plan to find participants, how it fills an identified need, & project scale (# of units, type of units, configuration of units and how these fit needs of participants), and type of supportive services available to obtain/maintain permanent housing and mainstream resources. Specific plans to ensure program participants will be individually assisted to obtain the benefits of mainstream health, social, and employment programs for which they are eligible to apply meets the needs of program participants. The description will also include information on planned outreach to participants to address disparities to access and receipt of services for Black, Indigenous, Hispanic (non-white), and LGBTQ participants who may be disproportionately more likely to experience homelessness. The description will also include how it prioritizes entry by severity of need and identifies applicants with severe barriers to accessing housing and services (including but not limited to length of time homeless/unsheltered; a history of victimization/abuse, domestic violence, sexual assault, childhood abuse; criminal histories; chronic homelessness; low or no income; current or past substance abuse; is the only project of its kind in the CoC's geographic area serving a special homeless population /subpopulation.*
4. **Racial Equity and other identity based barriers to participation:** *Describe measures to identify and measures taken or planned to address racial or identity based barriers to participation in the program. Describe management and leadership inclusion of typically under-represented populations and review of internal policies and procedure through an equity lens. Describe any review of participant outcomes in your current projects with an equity lens (including disaggregation of data by race, ethnicity, gender identify, and/or age). Describe identified programmatic changes planned and made to make participant outcomes more equitable? Will you work with the CoC's HMIS Lead to develop a schedule for reviewing HMIS data with disaggregation by race, ethnicity, gender identity, and/or age?*
5. **Participation of community members with lived experience of homelessness in planning and decision making processes:** *Describe measures taken to include voices of*

community members with lived experience of homelessness in project and organization planning and decision making processes. Indicate number of board members, leadership and staff with lived experience of homelessness

6. **Evidence Based Approach: Give two examples of how your program incorporates data/an evidence based approach to design or improve the program.** (Examples: data/research done elsewhere, local data, program performance data, participant feedback, or use of a best practice. Possible measures include: positive housing outcomes, improvements in employment and/or income; improvements in overall well-being, such as improvements in mental health, physical health, connections to family, and safety.)

7. **Are the recipient, subrecipient and any partner agencies in good standing with all state and federal funding sources? Does the applicant or identified subrecipient have any unresolved HUD Monitoring and/or OIG Audit findings covering any previous grant?**

YES NO

8. **Match:** Applicant certifies the *availability*, if selected, to commit/provide a required, **minimum 25% match**, above HUD CoC Program funds, from other sources [i.e. Medicaid, HOP, FSH, DMH, Private, Other]?

YES NO

Name all identified, potential match sources AND total amounts for the CoC Program project:

- 1)
- 2)
- 3)

9. **If awarded, project will comply with HUD's Equal Access Rule, fair housing and civil rights laws and commit to ongoing training that includes implementation strategies:** YES NO

10. **If awarded, will (does) the CoC Program project participate in CCHA's Coordinated Entry System?**

YES NO (*non-eligible*)

11. **If awarded, will (does) this CoC Program project use the VT HMIS Implementation?**

YES NO OR

DV project (who will use a HMIS comparable *database*)

This question for NEW HOUSING PROJECTS ONLY Do you operate any homeless dedicated projects?

YES NO

If yes, do they participate in the VT HMIS?

YES NO

12. Will the project follow a Housing First approach?

YES NO

13. Low Barrier: Will participants be screened-out of HUD CoC projects due to any of the following?

- Too Little or No Income*
- Active or History of Substance Abuse*
- Criminal record with exceptions for state-mandated restrictions*
- History of domestic violence (e.g. lack of a protective order, period of separation from abuser, or law enforcement involvement)*
- None of the Above*

14. Housing First: Will HUD CoC project participants be terminated based upon any of the following?

- Failure to participate in supportive services*
- Failure to make progress on a service plan*
- Loss of income or failure to improve income*
- Being a victim of domestic violence*
- Other activity not covered in typical lease agreement*
- None of the above*

15. Population Targets

Sub-population – choose all that apply

Individuals Families Youth (19-24) Veterans DV and other survivors

Target Disability – Choose all that apply (PSH must chose at least one, other project types may chose one or none)

Severe / Persistent mental illness

Substance use

Other Disability _____

No Target

16. Permanent Supportive Housing Only

Population (Select one)

Chronically Homeless-Dedicated (24 CFR 578.3)

OR

DedicatedPLUS (See 2023 NOFO pp. 14-15 for more details)

- Chronically Homeless; or
- residing in a TH project that will be eliminated and meets the definition of chronically homeless in effect at the time in which the individual or family entered the TH project;

- Residing in a place not meant for human habitation, emergency shelter, or safe haven; but the individuals or families experiencing chronic homelessness as defined at 24 CFR 578.3 had been admitted and enrolled in a permanent housing project within the last year and were unable to maintain a housing placement; or
- Residing and has resided in a place not meant for human habitation, a safe haven, or emergency shelter for at least 12 months in the last three years, but has not done so on four separate occasions;
- (4) residing in transitional housing funded by a Joint TH and PH-RRH component project and who were experiencing chronic homelessness as defined at 24 CFR 578.3 or
- Receiving assistance through a U.S. Department of Veterans Affairs (VA)-funded homeless assistance program and met one of the above criteria at initial intake to the VA's homeless assistance system.

[Note: A renewal project where 100 percent of the beds were dedicated to individuals and families experiencing chronic homelessness, as described in section I.B.2.b.(2), under the grant that is being renewed may either be reallocated as a DedicatedPLUS project or may continue as a renewal dedicating 100 percent of its beds to individuals and families experiencing chronic homelessness. Projects HUD awarded as DedicatedPLUS in a previous CoC Program Competition must continue to include households with children to qualify as a DedicatedPLUS project in the FY 2023 CoC Program Competition.]

17. CoC Project Budget -

[NEW HOUSING PROJECT PLEASE USE 2024 NOFO NEW PROJECT BUDGET ASSISTANCE TOOL](#)

Type of Cost	Proposed Amount	Describe Proposed Activities
		(Type of rental assistance, number of units, staff, details of housing costs details, supportive service(SS) type (for SS provide detail about funding by type of service – example .75 full-time case management staff, 40 utility deposits, etc.),
Housing costs		
Rental Assistance	\$	
Leasing	\$	
Operations Costs	\$	
Capital	\$	
Services Costs	\$	
HMIS	\$	
VAWA Costs	\$	
Admin - up to 10%	\$	

Total HUD Request	\$	
Match 25%	\$	At least 25% of Total HUD Request
Total Project Budget	\$	

The FY 2023 Burlington-South Burlington, VT MSA FMRs for All Bedroom Sizes Used for ARD

Final FY 2023 FMRs By Unit Bedrooms					
Year	<u>Efficiency</u>	<u>One-Bedroom</u>	Two-Bedroom	<u>Three-Bedroom</u>	<u>Four-Bedroom</u>
<u>FY 2023 FMR</u>	\$1,139	\$1,238	\$1,615	\$1,982	\$2,170

HOUSING PROJECTS ONLY

Number and Amount of Rental Subsidies: _____

Address-Units/Building(s): _____

Recipient Type (pick one)

- Non-Profit Organization** _____
- Local Government** _____
- State Entity:** _____
- Local PHA** _____

Rental Assistance Administrator (if applicable)

- Non-Profit Organization** _____
- Local Government** _____
- State Entity:** _____
- Local PHA** _____

Subrecipient and / or Primary Service Provider(s): _____

ALL RENEWAL APPLICATIONS END HERE. (THANK YOU) NEW and EXPANSION PLEASE CARRY ON!

NEW/EXPANDED COC PROGRAM PROJECT PROPOSALS ADDITIONAL QUESTIONS

18. **Eligible Component Types for NEW/Expanded CoC Program projects – CoC Bonus or DV Bonus** – select one:

PSH RRH SSO-CE HMIS Please complete relevant questions below.

19. **Only if a NEW and not expansion applicant** - Describe the organization and management structure of the applicant and potential subrecipients (if any). Include evidence of internal and external coordination and an adequate financial accounting system. *Include the organization and management structure of the applicant and all subrecipients; be sure to include a description of internal and external coordination and the financial accounting system that will be used to administer the grant.*

20. **How many days** from execution of grant agreement to participant enrollment for this new project? 0-30 31-60 61-90 91-120 121-180 181+

21. Supportive Services ONLY – Coordinated Entry SSO-CE

1. **Is this NEW project application requesting a “Project Expansion” of an eligible renewal project of the same component type?** YES NO

If YES, which of the following activities describe the expansion proposal (check all that apply)?

- Increase the number of homeless persons served
- Provide additional supportive services to people experiencing homelessness
- Bring existing facilities up to state/local government health and safety standards
- Replace the loss of nonrenewable funding

2. Explain the need for expanded SSO-CE services and the planned implementation, addressing how the additional funding requested will result in improvements in a) time from housing provider referral to housing placement; b) number of referrals from coordinated entry to housing providers that do not result in a housing placement (either referral not accepted by housing provider, or provider not able to house the referred household); c) training or support to agencies participating in coordinated entry; and/or d) access to the coordinated entry system throughout the CoC. If project will explicitly address access for historically marginalized racial, ethnic, and LGBTQ communities, describe this.

*If applying under the DV Bonus, provide a description of the need for a coordinated entry system that better meets the needs of survivors of domestic violence, dating violence, sexual

assault, or stalking, and how the project will fill this need.

3. Input the percentage of grant funds that were expended for the most recent Federal Fiscal year: _____%.

SSO-CE APPLICATIONS END HERE (UNLESS DV BONUS – see below) THANK YOU!

22. HMIS ONLY (CoC Bonus)

1. Provide a description that addresses the entire scope of the proposed project, addressing how the additional funding requested will result in improvements in data quality, improvements in data visualization, increased training or support to agencies providing data in HMIS, increased training or support to the CoC in utilizing data to inform decision making, and/or increased capacity to provide reporting to system stakeholders.
2. HMIS score on HMIS related factors in 2023 CoC Application
3. Proposed project results in regular reporting to CCHA on disaggregated outcomes data (by race, ethnicity, gender identity, and age) to inform decision making
4. Input the percentage of grant funds that were expended for the most recent Federal Fiscal year: _____%.

HMIS ONLY APPLICATIONS END HERE - THANK YOU!

NEW and EXPANSION HOUSING and DV BONUS PROJECT APPLICATIONS CONTINUE HERE

RRH and TH-RRH

(Must be Tenant-Based Rental Assistance and propose to serve Literal Homeless-coming directly from Streets or Emergency Shelter (including GA motel or other eligible Emergency Shelter Program) or fleeing domestic violence:

Subpopulation – Choose all that apply

Individual
Families
Youth (18-24)
Veterans
Other

Homeless Population and Percentage of Participants – Choose all that apply

- Persons living in places not meant for human habitation_%

- Persons living in emergency shelter _____%
- Persons fleeing or attempting to flee DV _____%
- Persons residing in a TH project eliminated in the FY19 competition _____%
- Persons receiving services through a VA-funded homeless assistance program and one of the above criteria at initial intake to VA homeless system _____%

Target Disability– (not required - choose all that apply if project is targeting)

- Severe/Persistent Mental Illness Substance Use Other Disability: _____

Chronic Homeless Population – (not required - choose if your project is targeting)

- Chronically Homeless (24 CFR 578.3)

PERMANENT SUPPORTIVE HOUSING:

Chronic Homeless Population – Must Choose One

- Chronically Homeless (24 CFR 578.3)

OR

- Chronically Homeless per Dedicated Plus (See NOFA FY19 p. 17)

- Residing in TH that will be eliminated in FY19 and met definition of chronically homeless prior to entry

- Residing in a place not meant for human habitation, emergency shelter, or safe haven; but the individuals or families experiencing chronic homelessness as defined at 24 CFR 578.3 had been admitted and enrolled in a permanent housing project within the last year and were unable to maintain a housing placement

- Residing and has resided in a place not meant for human habitation, a safe haven, or emergency shelter for at least 12 months in the last three years, but has not done so on four separate occasions

- Receiving assistance through a Department of Veterans Affairs(VA)-funded homeless assistance program and met one of the above criteria at initial intake to the VA's homeless assistance system.

Target Disability– Choose all that apply

- Severe/Persistent Mental Illness

- Substance Use

- Other Disability: _____

Subpopulation – Choose all that apply

- Individuals Families Youth (18-24) Veterans Other _____

Housing Type (PICK ONE)

- Rental Subsidy Type – Choose one of the below

- Tenant-Based Rental Assistance Sponsor-Based RA Project-Based RA

- Leasing [Recipient/Subrecipient leases building]

- Project-Based/Operations [Recipient/Subrecipient owns building]

23. Target population(s) to be served (Select ALL that apply):

- Persons in shelter, safe haven, or not meant for habitation (Cat 1)
- Adults (25+) Persons at risk (Cat 2) Persons fleeing DV (Cat 4)
- Youth (18-24) 100% Chronically homeless 100% DedicatedPLUS
- Families w/ children Veterans Persons with SMI/SUD

24. **Describe the applicant’s experience** with the proposed project type, homeless population or other relevant/related supportive service expertise, especially with housing insecure or homeless households.

25. **If awarded**, this project commits to using HMIS **or** Comparable database (DV Bonus)

26. **If awarded**, this project will follow Coordinated Entry policies and procedures, including only accepting referrals made by/from Coordinated Entry: Yes No

27. **Provide a description** that addresses the entire scope of the proposed new or expansion project, including a) plan to address both housing and supportive service needs, b) projected core outcomes (examples: stable housing, education, employment and social-emotional wellbeing/community connections), and c) plan to collaborate with other community partners to expand resources available to clients within the program. Include a description of the staffing plan and a justification of caseload range for each direct service position and description of strategies to ensure staff have lived experience of homelessness and/or reflect the identities of prioritized populations. Include a description of how the applicant will conduct meaningful evaluation and ensure cultural/linguistic competency.

28. **If a NEW applicant** describe the organization and management structure of the applicant and potential subrecipients (if any). Include evidence of internal and external coordination and an adequate financial accounting system. Include the organization and management structure of the applicant and all subrecipients; be sure to include a description of internal and external coordination and the financial accounting system that will be used to administer the grant. Describe the experience of the applicant and potential subrecipients (if any) in leveraging other Federal, State, local and private sector funds

29. How will the CoC Program project quickly move participants into permanent housing?

Explain how:

30. Will CoC participants will be required to live in a particular structure/unit/locality?

- YES NO

If “YES”, where and why:

31. Will the new CoC Program project use an existing homeless facility or activities?

YES NO

If "YES", explain:

32. Housing Type and Location: Indicate the maximum number of units and beds available for project participants at the selected housing site:

Total Units: _____

Total Beds: _____

Total Dedicated CH Beds: _____ (PSH only)

33. Leveraging Housing Commitments

Do you have a letter of commitment, contract or other formal written documents demonstrating the number of subsidies or units being provided to support this new project from non-CoC or ESG program funding? Yes No

MUST submit document(s) with application

Explain:

34. Leveraging Healthcare Resources

Do you have formal written agreements with a health care organization? Yes No

MUST submit agreement with application

Describe what the agreement includes:

35. How will the new CoC Program project support participants to achieve and maintain economic independence?

Explain how:

36. How will the CoC Program project support participants to remain in or exit to a destination of permanent housing?

Explain

37. Will the proposed project policies and practices be consistent with the laws (including the McKinney-Vento Act) related to providing education services to individuals and families?

YES NO Not applicable

38. If yes, will the proposed project assign staff to ensure that children and youth are enrolled in school and receive educational services, as appropriate?

YES NO Not applicable

39. How will the CoC Program project help participants obtain and remain in permanent housing? Address the needs of the target population, how the needs will be addressed through service

provision, landlord engagement plan, how units will be identified and how rents will be deemed reasonable. (limit response to no more than half a page)

DV Bonus Project Applicants - In this narrative you must also specifically describe past success and current ability to quickly house survivors in safe, affordable housing and prioritized survivors through coordinated entry, prioritization list and emergency transfer plan. The description must include how applicant determines which supportive service are needed, how connections are made and how survivors are support to move from assisted housing to housing they could sustain.

DV BONUS ONLY APPLICATIONS ADDITIONAL QUESTIONS

40. Specifically address your previous experience in serving people who are survivors of domestic violence, dating violence, sexual assault, or stalking. The description must include: experience in taking steps to ensure privacy/confidentiality during intakes and interviews to minimize potential coercion, making determinations and placements in into safe housing, keeping information and location confidential, training staff on safety and confidentiality policies and practices, and taking security measures for units that support physical safety and confidentiality.

Explain:

41. **Describe** how your agency has evaluated its ability to ensure the safety of survivors including any identified areas for improvement

Explain

42. **Provide examples** of your experience using trauma-informed, victim-centered approaches.

Please respond under each item.

- prioritizing placement and stabilization in permanent housing consistent with the program participants' wishes and stated needs;
- establishing and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials;
- providing program participants access to information on trauma, e.g., training staff on providing program participants with information on the effects of trauma;
- emphasizing program participants' strengths, e.g., strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans worked towards survivor-defined goals and aspirations;
- centering on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination, language access, improving services to be culturally responsive, accessible, and trauma-informed;
- providing a variety of opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs;

- Offering support for survivor parenting, e.g. trauma informed parenting classes, childcare connections to legal services.

43. **Describe examples** of supportive services the project provided to survivors while quickly moving them into permanent housing and addressing safety needs.

Explain

44. **DV Bonus Project Applicants**

Past Performance for your Agency

Rate of Housing Placement of DV Survivors – Percentage: _____

Rate of Housing Retention of DV Survivors – Percentage: _____

How is this percentage determined?

THIS IS THE END OF THE APPLICATION – THANK YOU!

. The CCHA 2024 Request for Proposals is available upon request in alternative formats for persons with disabilities. Please contact the CCHA Collaborative Applicant, Marcella Gange of CEDO, for this or any other reason, at mgange@burlingtonvt.gov 802.865.7144