

Chittenden County Homeless Alliance (CCHA)
Steering Committee Meeting Agenda
Thursday, October 3, 2024; 4:30pm – 7:00pm
First Congregational Church, 38 South Winooski Ave, Burlington

1. **Introductions and Welcome** 10mins
Kerri Duquette-Hoffman, Agency of Human Services
2. **General Assistance FY25 Emergency Housing Program** 20mins
Presentation: Kristina James, Economic Services Division (5mins)
Discussion: Local Impacts of Changes (15mins)
3. **Shelter Updates** 10 mins
4. **Open Forum** 30 mins

Break 10 mins
5. **NOFOs Update** 5 mins
Marcella Gange, Collaborative Applicant, on behalf of the Ranking Committee
***VOTE* Warned:**
To approve the ranking of applications for the 2024 CoC HUD NOFO
6. **CCHA Governance Charter** 15mins
CCHA Strategic Planning Committee
***VOTE* Warned:** *To approve the Chittenden County Homeless Alliance Governance Charter*
7. **CCHA Executive Committee** 10 mins
Taylor Thibault, CCHA Co-Chair
***VOTE* Warned:** *Approve the following nominations for the Chittenden County Homeless Alliance Executive Committee:*
 - Marcella Gange, CEDO: Collaborative Applicant (term: 2024-2025)
 - Travis Poulin, CVOEO: Treasurer (term: 2024-2025)
 - Kerri Duquette-Hoffman, Agency of Human Services: Facilitator (term 2024-2025)
 - Sarah Russell, CEDO: CCHA Co-Chair (term: 2024-2027)
 - Lacey Smith Burlington Police Dept.: CCHA Secretary (term: 2024-2025)
 - Jane Helmstetter, Community Member: Ex-Officio member (term: 2024-2025)
8. **CCHA Slate of Voting Members** 10mins
Kerri Duquette-Hoffman, AHS
***VOTE* Warned:** *Approve the 2024-2026 Slate of Voting Members*
9. **CCHA Sub-Committee Chair(s)** 20mins
Kerri Duquette-Hoffman, AHS
***VOTE* Warned:** *Approve the nominations for the Chittenden County Homeless Alliance Strategic Planning Sub-Committee Co-Chairs*
***VOTE* Warned:** *Approve the nominations for the Chittenden County Homeless Alliance Coordinated Entry Sub-Committee Co-Chairs*

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***VOTE* Warned:** *Approve the nominations for the Chittenden County Homeless Alliance Outreach and Membership Sub-Committee Co-Chairs*

***VOTE* Warned:** *Approve the nominations for the Chittenden County Homeless Alliance NOFO Sub-Committee Co-Chairs*

***VOTE* Warned:** *Approve the nominations for the Chittenden County Homeless Alliance Ranking Committee Sub-Committee Co-Chairs*

***VOTE* Warned:** *Approve the nominations for the Chittenden County Homeless Alliance Data/PIT/HMIS Sub-Committee Co-Chair*

***VOTE* Warned:** *Approve the nominations for the Chittenden County Homeless Alliance Veteran Sub-Committee Co-Chairs*

***VOTE* Warned:** *Approve the nominations for the Chittenden County Homeless Alliance Housing Retention Committee Co-Chairs*

10. Coordinated Entry (CE) and Built for Zero Data Review

10mins

Stephanie Smith, Coordinated Entry, CCHA; CE Committee Co-Chair

11. Sub-Committee Updates (as time allows)

Coordinated Entry

Housing Retention

Strategic Planning

Outreach and Membership

NOFO and Ranking

Veterans

Note to attendees: While all of our meetings are open to the public, the Chittenden County Homeless Alliance hosts two community meetings each year with a focus on larger themes and community-wide initiatives. During our community meetings, all members present are able and encouraged to vote on any action items. We do our best to not use acronyms during our meetings to ensure accessibility.

We encourage questions and participation in discussion and place great emphasis on hearing from people with lived experience of homelessness and/or housing insecurity. If you are a person who has lived experience, you will be provided with a stipend for attending; please let us know after the meeting concludes. Please reach out to us prior or let us know when you arrive at the meeting should you need any accommodation(s).

Thank you so much for joining us.